

The 6th Edition

OFFICE CLEANERS & GARDENERS APPRECIATION CONFERENCE

NOV 2026



11-12
November 2026



Holiday Inn
Sunnyside Parktown,
Johannesburg



Recognising. **Respecting.** **Empowering.**
Building Cleaner, Greener, Stronger Workplaces.



Recognise
Their Value



Develop
Their Skills



Empower
Their Future



Build
Stronger Teams



Create
Better Spaces



010 012 6691



info@skillingsa.co.za



www.skillingsa.co.za

Empower Your Workforce: Sponsor Your Cleaners & Gardeners

Dear HR Managers, Training Professionals, and Employers:

Investing in your office cleaners and gardeners by allowing them to attend this conference brings meaningful value to both your team and your organisation. This conference will equip them with improved skills, renewed motivation and a deeper understanding of workplace standards and professionalism. It also boosts confidence, wellbeing, and morale—qualities that directly influence the quality of service they provide.

KEY BENEFITS:



IMPROVED SKILLS & KNOWLEDGE:

Gaining practical insights on workplace standards, hygiene practices, etiquette, and service excellence.



INCREASED MOTIVATION & CONFIDENCE:

Feeling valued and inspired, leading to renewed pride in their role.



RECOGNITION & APPRECIATION:

Experiencing being celebrated for their contribution, which enhances morale and job satisfaction.



BETTER TEAMWORK & COMMUNICATION:

Learning effective communication skills that strengthen relationships with colleagues and supervisors.



NETWORKING & SUPPORT:

Connect with peers from other organisations and share experiences, challenges, and best practices.



**REGISTER
FOR 10 AND
GET 2 FREE
SEATS**



Supporting office cleaners and gardeners through training and appreciation shows leadership that values every role. It promotes dignity, respect, and a workplace where everyone feels they matter.



REFLECTIONS ON THE 2024 & 2025 EVENTS

...our cleaner delegates landed from all over Mzansi ...

Cape Town | Port Elizabeth | Kimberly | Durban | Soweto | Limpopo |
North West | Pretoria | Johannesburg

Moments from previous conferences...



Testimonials from delegates...

“...ngithole ukuthi kuyasiza kakhulu ukuzihlanganisa nezinto ezisemqoka ufunde ngazo uzazi.....”

Khumbuzile Nkosi | Cleaner - National Empowerment Fund

“The conference was very good and we need more of them.....”

Matlhadi Molai | Cleaner - SALGA National

“What did you find beneficial about the conference?
“Getting to know how to use chemicals without spoiling surfaces”

Thembani Ndwayana | Storeman - Nelson Mandela University



DAY 1: AGENDA

11 NOVEMBER 2026



09:00

PRACTICAL LANDSCAPING & GROUNDS MAINTENANCE SKILLS

- Basic gardening skills: planting, watering, trimming, seasonal care
- Tool handling and maintenance (brush cutters, lawn mowers, safety basics)
- Waste management & environmental responsibility (recycling, composting basics)
- Maintaining professional outdoor spaces for offices, schools, and public facilities



10:30

MORNING BREAK



11:00

PROFESSIONAL EXCELLENCE FOR SUPPORT STAFF: SKILLS, STANDARDS & SERVICE MINDSET

- Overview of responsibilities and service mindset
- Business etiquette, telephone and communication skills
- Time management, efficiency, and accountability
- Personal hygiene, dress code, and healthy habits
- Cleaning techniques: offices, kitchens, restrooms, boardrooms, floors, garbage

Speaker: Gladys Tshabalala | Founder of the Amina Marula Foundation



12:30

RIGHTS AND RESPONSIBILITIES

- Minimum Pay & Hours – Following Your Schedule
- Safe Work Conditions – Following Safety Rules
- Registering Cleaners for UIF, Medical Aid and Retirement Fund
- Respect & Equal Treatment – Treating Others Respectfully

Speaker: Lindiwe Shibambo | Maid4U



13:00

NETWORKING LUNCHEON



14:00

THE 7 HABITS OF HIGHLY EFFECTIVE CLEANERS & GARDENERS

Building Professional Pride, Productivity & Teamwork Across Indoor & Outdoor Spaces

- 1 **Be Proactive** – Take initiative without waiting to be told; identify issues early in both indoor and outdoor spaces (e.g. spills, litter, overgrown areas) and act immediately.
- 2 **Begin with the End in Mind** – Visualise a clean, safe and welcoming environment—both inside the building and outside in gardens, walkways and entrances.
- 3 **Put First Things First** – Prioritise health, safety, and high-impact areas such as entrances, restrooms, common areas, and outdoor pathways.
- 4 **Think Win-Win** – Your work adds value to the entire organisation—creating a positive environment for staff, visitors, and the public.
- 5 **Seek First to Understand, Then to Be Understood** – Listen carefully to instructions from supervisors and understand the needs of different spaces (offices, kitchens, gardens, outdoor areas).
- 6 **Synergize** – Work together as one facilities team—cleaners and gardeners supporting each other to maintain both clean and green environments efficiently.
- 7 **Sharpen the Saw** – Take care of your health, use tools and equipment safely (cleaning tools and gardening equipment), and continuously learn new skills to grow in your role.

Speaker: Mlamuli Nkomo | SkillingsSA



15:30

END OF DAY 1



DAY 2: AGENDA

12 NOVEMBER 2026



08:45

OPENING REMARKS

Health & Safety for Cleaners & Gardeners

Protecting Yourself, Others, and the Workplace Environment

- Wear Appropriate PPE – Use gloves, closed shoes, masks, and where necessary protective clothing for both cleaning and gardening tasks.
- Handle Chemicals & Materials Safely – Follow product instructions at all times; never mix chemicals; use correct solutions for cleaning and basic garden care.
- Use Tools & Equipment Correctly – Safely operate cleaning tools and gardening equipment (e.g. mops, machines, lawn mowers, trimmers) to avoid injury.
- Prevent Slips, Trips & Injuries – Use 'Wet Floor' signs indoors and ensure outdoor pathways are clear, dry, and safe for movement.
- Maintain a Safe Work Environment – Keep work areas tidy, store tools properly, and manage waste (indoor and outdoor) responsibly.
- Report Hazards Immediately – Report broken equipment, unsafe conditions, or potential risks in both buildings and outdoor spaces to supervisors.

Bongani Shoko | SHEQ Specialist



09:00

Working Smart: Skills and Good Habits

- How to organize tasks efficiently throughout the day
- Talking clearly and politely with colleagues and supervisors
- Doing the job thoroughly and noticing what needs extra care
- Being respectful, reliable, and helping others in the workplace

Thando Maumela | Director, Skoon Sisters Cleaning Services



09:30



10:00

MORNING TEA BREAK



10:30

Learning, Growing, and Moving Forward at Work (Career Development and Growth)

- How everyday tasks help you grow and improve
- Thinking about what you want to achieve and how to get there
- Asking for feedback and support
- Opportunities to grow in your role

Kelotilwe Legwabe | Founder, Sethakga Cleaning Company



11:00

Skills Development & RPL for Cleaners and Gardeners

Recognising Experience, Building Skills, and Growing Careers

- Understanding how your daily work experience can be formally recognised through RPL (Recognition of Prior Learning).
- Turning practical cleaning and gardening skills into accredited qualifications and career opportunities.
- Identifying skills gaps and accessing training programmes for growth and promotion.
- Pathways for career progression: Cleaner/Gardener → Supervisor → Facilities Support Roles.
- The role of employers and SETAs in supporting skills development and funding opportunities.
- Building confidence and professionalism through continuous learning and certification.

Butho Nyathi | GEMMEG College



12:15

From Humble Beginnings to Stardom

- How it all started

Laiza The Mop Driver | The Celebrity Housekeeper



13:00

LUNCH



14:00

AFTERNOON ACTIVITIES, TEAM BUILDING AND REFLECTION

- Fun and engaging team activities to strengthen collaboration
- Sharing key takeaways and lessons from Day 2
- Group reflection: What did I learn? What will I do differently?
- Celebrating every contribution – big or small

Facilitator | SkillingsSA Team



16:30

END OF DAY 2



CONFERENCE VENUE

Holiday Inn Johannesburg Sunnyside Park, Johannesburg

A tranquil Victorian-style national monument in the heart of Johannesburg. Surrounded by leafy gardens and historic charm, the Holiday Inn Johannesburg Sunnyside Park offers a welcoming conference environment close to key business centres. Beautifully landscaped, relaxed and effortlessly convenient.



FINE FOOD & WARM HOSPITALITY

At the Holiday Inn Johannesburg Sunnyside Park, dining is an experience to savour.

Milner's Restaurant offers an enticing à la carte menu and a lavish buffet with North African and European inspired cuisine. Guests can enjoy breakfast, lunch, dinner and dessert, with indoor dining complemented by outdoor seating overlooking the gardens. The breakfast buffet is a standout feature.

Pound and Penny delivers a lively pub atmosphere with hearty menu options and the perfect setting to unwind after a productive day.

From excellent conferencing to memorable meals, this venue combines professional excellence with genuine hospitality.



WHY DELEGATES WILL LOVE THIS VENUE

- ✓ Tranquil garden setting with historic Victorian charm
- ✓ Quality dining with exceptional cuisine
- ✓ Comfortable, well-equipped conference atmosphere
- ✓ Outdoor deck and pool area for relaxation
- ✓ Central Johannesburg location close to key business hubs
- ✓ Professional service and renowned hospitality



DELEGATE BOOKING FORM

CLEANERS & GARDENERS APPRECIATION CONFERENCE NOV 2026



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Holiday Inn
Sunnyside Parktown,
Johannesburg

Face-to-face:
R 6 199.00
Per Delegate

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1 DELEGATE NOMINATIONS

Please provide the details of all delegates you wish to register.

1 Name
Email Phone No

2 Name
Email Phone No

3 Name
Email Phone No

4 Name
Email Phone No



KINDLY NOTE:

- Fees do not include accommodation
- Delegates will get the conference recording as well as hand-outs
- Email booking form to: info@skillingsa.co.za



TERMS AND CONDITIONS

- 1** Payment is due in full upon completion and return of this form.
- 2** Due to limited space, early registration and payment is advised.
- 3** Admission will be refused if payment has not been received.
- 4** Orders from public institutions will be accepted.
- 5** Cancellations must be in writing to info@skillingsa.co.za
- 6** Cancellations received 15 working days before the event entitle the delegate to a credit note for a future SkillingSA event within one year.
- 7** Cancellations received less than 15 working days before the event do not entitle the delegate to any refund or credit note and the full fee must be paid.
- 8** Non-attendance without written cancellation is treated as a cancellation with no entitlement to refund or credit.
- 9** Speaker changes may occasionally be necessary.
- 10** If SkillingSA cancels or postpones an event, delegate payments are credited to a future or rescheduled SkillingSA event. No cash refunds.
- 11** The signatory warrants that he/she is duly authorised to execute this booking form on behalf of the contracting organisation and may be personally liable if this warranty is breached.



2 DELEGATE APPROVAL (Please Register me/us/them)

Signatory must be authorized to sign on behalf of contracting organization

Name

Email

Organisation

Position

Phone

VAT Number

Order Number

Invoice Address

Date

Signature

This booking form is invalid without a signature



BANKING DETAILS

Account Name: Skilling SA (PTY) Ltd
Bank: FNB, The Glen Branch
Account Number: 62726914684
Branch Code: 259605



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ABOUT US

At **SkillingSA**, we strive to provide the latest research and knowledge on the key issues impacting businesses and organizations in South Africa. Our main focus is to host high quality conferences and seminars, offering unique insights and networking opportunities to professionals across various industries.



Our team of experts is passionate about knowledge sharing and delivering innovative solutions that drive positive change in the business environment. We are dedicated to creating platforms that bring together top executives, thought leaders, and industry experts to share their knowledge, insights, and experiences.



Get in touch with us today to learn more about our services and how we can support your organization.



Let's Work Together

Partner with SkillingSA and be part of a community that is shaping the future of business in South Africa.

